



IM ENGLISH
FRANÇAIS
DEUTSCH
ESPAÑOL

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В.В.Черниш

**CORRECT ENGLISH USAGE
FOR EVERYDAY
AND PROFESSIONAL LIFE**

Посібник

Київський національний
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Мета посібника – ознайомити читачів із типовими помилками в усному і писемному мовленні користувачів англійської мови.

Джерелами запропонованої інформації є сучасні посібники з англійської мови провідних вітчизняних і зарубіжних видавців та електронних джерел, а також аналіз помилок студентів ВНЗ та учнів шкіл з поглибленим вивченням англійської мови.

Матеріали посібника можуть використовуватися як на заняттях з практики усного і писемного мовлення у ВНЗ і середніх навчальних закладах, так і на заняттях з методики викладання англійської мови для формування професійно орієнтованої компетенції у студентів/учнів у різних видах мовленнєвої діяльності. Він може бути використаний студентами-практикантами під час педагогічної практики у школі, магістерської практики у ВНЗ, при розробці планів-конспектів уроків англійської мови, при написанні письмових робіт різних видів, курсових, дипломних і магістерських проектів, при підготовці до складання усних і письмових іспитів з англійської мови.

Для учнів, студентів різних типів вищих навчальних закладів, учителів, викладачів, аспірантів і всіх, хто прагне оволодіти англійською мовою.

Затверджено вченою радою

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INTRODUCTION

(for students and teachers)

The greatest joy in life is GIVING
The most satisfying work is HELPING OTHERS
Our greatest natural resource is our YOUTH
My greatest 'shot in the arm' is ENCOURAGEMENT
The most effective sleeping pill is PEACE of MIND
The most powerful force in life is LOVE
The most incredible computer is still the BRAIN
The most prized possession is INTEGRITY
The most contagious spirit is ENTHUSIASM
The most beautiful attire is a beaming SMILE
Our greatest assets are FAITH & HOPE
THE TWO MOST POWER-FILLED WORDS ARE "I CAN"

ANNAMARIE

The manual has been designed for students whose mother tongue is not English. It is meant as a guide through the traps of English for lower intermediate students, but more advanced learners may also find it useful. The book will be useful for learners who are preparing for examinations in English. It explains those points of English grammar and vocabulary that most frequently cause difficulty.

It differs from other manuals in this series. It doesn't offer a range of different texts, techniques or activities focused on a particular area of concern. It presents one central idea which is exemplified in a large number of concrete instances.

The booklet has a number of specific and very practical aims:

- its main purpose is to help students become more proficient in English and teach themselves to avoid mistakes most of non-English speakers make;
- it aims to provide a more precise understanding of how to use the grammar of English;
- it aims to encourage learners to find out what they do and do not know about English;
- it aims to upgrade and refine the learners' use of the language;
- it aims to help improve the students' spelling skills (the list of the common misspelled words are given in the alphabetical order for ease of use);

This book, however, is not intended to be a comprehensive grammar manual. It may be used as a reference book. It assumes that the learners have already studied the subject and merely draws attention to some points that may have been overlooked or not properly learnt.

Example is the best precept. *Aesop*

It is not claimed that this manual is exhaustive. Nevertheless, the difficulties given are real, and the examples are the errors and mistakes commonly made by students of English. So, this edition is a result of observations made over a long period of time. In compiling it, we have consulted the worlds' most trusted reference books and Internet sites dedicated to the problem (the list is given at the end of the booklet).

In addition, teachers of English will find the manual a resource, reference tool and marking aid. The materials can be used flexibly to suit different groups at different levels of their development. Familiarity with the manual will also enable the teacher to predict the types of error that students are likely to make.

In attempt to be as inclusive as possible, we have tried our best to cover the diverse aspects of English such as spelling, grammar, words and phrases which commonly cause errors (the first part of this series was *Speak English Correctly*). This issue contains spelling mistakes and some grammar difficulties (we started with the most usual sources of mistakes: uncountable nouns, collective nouns etc, we plan to publish the continuation/ sequential of this manual and to include the other points of common problems in English grammar (revision of all the important aspects of grammar and construction) and usage).

Finally, at the bottom of the page you can find a phrase. This book brings together 64 quotations. One can call them fossils, mantraps, jokes, boasts, grumbles, aphorisms, outbursts, insights, insults, epigrams, epitaphs: literary quotations can be many things. Proverbs contain everyday experiences and common observations in succinct and pattern language, making them easy to remember and ready to be used instantly as effective rhetoric in oral or written communication. What they have in common is a shared concern – the ability to provoke thought, stir emotion, excite the imagination, and give different kinds of pleasure by means of words. It is widely acknowledged, quotations in the classroom provide vitality, verve, and verbal magic. You can use them either as a material to generate and stimulate discussion or use quotations as examples of what not to say. There is nothing like a quotation to give confidence to your point of view. At last, you can just read them for pleasure.

Hope you find this manual useful, and you will enjoy using it and remember:

If you think you are beaten, you are. If you think you dare not, you don't.

If you'd like to win, but think you can't, it's almost a cinch you won't.

If you think you'll lose or not succeed, you've lost even before you've begun.

For in the world, success begins with assurance or faith.

It's all in your state of mind.

Life's battles aren't always won by the strong or the fast hand.

Success goes to the winners, those who always say and think: I CAN.

PART 1.

Spelling, Vocabulary, and Confusing Words

*Errors, like straws, upon the surface flow;
He who would search for pearls must dive below.*

John Dryden

1.1. Commonly Misspelled Words

*Not everything that is faced can be changed.
But nothing can be changed until it is faced!*

Here is a list of some of the most commonly misspelled words in English. These are the *correct* spellings. Reading over the list probably won't improve your spelling much, but choosing a few which you find troublesome to write out correctly a few times may. Also it is a good idea to underline that part or those parts of a word which give(s) you trouble.

A

abess	accommodation	adaptation	allegiance
abbreviate	accompaniment	address	alleviate
abhorrent	accompany	adequate	allot(ted)
abominable	accomplice	adjacent	allotment
abscess	accomplish	adjourn	although
absence	accordion	admission	amateur
absinth	accumulate	admittance	among
abundance	accurately	admitted	analyses
abysmal	achievement	advantageous	analysis
abyss	aching	advertisement	ancestor
academically	acknowledge	aerial	ancestry
accelerate	acknowledgment	aggravate	ancillary
accelerator	acquaintance	aggregate	annihilate
accentuate	acquiesce	aggression	announce
accessible	acquire	agreeable	annual(ly)
accessible	acquisition	aisle (in a church)	anonymous
accidentally	acquit(ted)	a lot (2 words)	antidote
acclaim	acre	alcohol	apartment
acclamation	acreage	all right (2 words)	appalling
accommodate	across	allege	apparatus

apparent	arguing	article	atmosphere	automatically
appeal(ing)	argument	ascertain	attached	autumn
appearance	arithmetic	assassinate	attempt	autumnal
approach	arrangement	assault	attendance	auxiliary
appropriate	arrest	associate	attitude	awesome
approximately	arrival	atheist	attract	awful(ly)
arctic	arrogant	athletics	author	awkward

B

bachelor	barrenness	beginning	bereaved	brief
balance	basically	behavio(u)r	besiege	Britain
balloon	bath (noun)	beige	bicycle	broken
balloted	bathe (verb)	belief	biscuit	Buddha
banisters	baton	believe	blatant	budgeted
bankruptcy	battalion	bench	boisterous	building
barbecue	bazaar	benches	bouillon	burglar
barbiturate	beautiful(ly)	benefactor	boundary	busily
bargain	beggar	benefited	boycott	business

C

calculator	centuries	collapsible	compel(ing)
calendar	century	colleague	competent
calf, calves	chagrined	collectible	competition
camouflage	change(able)	college	completely
campaign	changing	collision	complimentary
cannibal	chaos	colloquial	(praising)
canoeing	character	colonel (in the army)	comprehensible
cantaloup(e)	characteristic(ally)	colossal	compulsory
careers	chauvinist	column	concede
careful(ly)	chief, chiefs	coming	conceit
careless	chimneys	commemorate	conceive
Caribbean	chocolates	commend	concentrate
caricature	cigarette	commerce	condemn
carpentry	circuit	commission	condescend
catastrophe(s)	citizen	commit(ted)	conference
category	climbed	commitment	conjure
caterpillar	cocoa	committee	connoisseur
ceiling	coconut	commotion	conqueror
cellar	collaborate	comparative(ly)	conscience
cemetery	collapse	comparison	conscientious

conscious(ness)	controlled	corroborate	critically
consensus	controversial	corrupt	criticise, criticize
consistent	convenient	counselor	criticism
conspiracy	convertible	counterfeit	cruelly
conspirator	coolly	courageous	curiosity
constituency	corollary	courteous	curious
contemporary	correlate	courtesy	cynically
continuous	correspondence	crescendo(s)	cynicism

D

dairies (for milk)	description	difference	disguise
dairy	desiccated	digital	disillusioned
debt(or)	desirable	dilapidated	disintegrate
deceit	despair	dilemma	disobedience
deceive	desperate(ly)	dilettante	dispensable
decision	despicable	dimensions	dissatisfied
defendant	detached	dining	disservice
deferred	deteriorate	disability	dissimilar
deferring	deterrent	disagreement	dissolve
definite(ly)	devastate	disappear(ance)	dissuade
degradation	develop(ped)	disappoint(ment)	doesn't
delicacy	development	disapprove	dominant
delicately	diamond	disastrous	doubtful(ly)
democracy	diaries (book)	disciple	drastically
dependent	diarrhea	disciplinary	drunkenness
derelict	diary	discipline	duly
descend(ant)	die (died, dying)	discotheque	dungeon
describe	diesel	disease	dutiful

E

earnest	eighty	empress	equipped	excessive
easily	either	emptiness	equivalent	excitement
eccentric	elegant	encyclopedia	especially	exciting
echo(es)	eligible	endeavor	eventual(ly)	exhaust
ecstasy	eloquence	enemy	exaggerat(ed)	existence
eerie, eerily	embarrass	enormous	exceed	expense
effervescence	embellish	entirely	excel(ing)	experience
efficiency	emergency	environment	excellence	experiment
eighteen	emotion	equality	excellent	explanation
eighth	emperor	equatorial	exceptional	extremely
				exuberance

F

facilities	fascination	finally	fortieth
factories	fastening	financially	forty
Fahrenheit	fatigueing	finish	forty
failure	favourable	firth	fourteen
faithful(ly)	favourite	fluorescent	fourth
fallacious	feasible	forbidden	fragrance
fallacy	February	forcibly	frantically
familiar	feign (pretend)	foreboding (foretelling)	freight (cargo)
families	feminine	forecast	friend
family	ferociously	foreign	fulfill
famous	fictitious	foresee	fundamentally
fantasies	fidgedet	forfeit	furniture
fantastically	fierce(ly)	forgivable	further
fascinate	fiery	formerly	future

G

gaiety	genius	governor	grief
gaily	ghetto	gracious	grievance
galloped	ghost	gradual(ly)	grievous
gardener	giraffe	graffiti	gruesome
gardening	glimpse	grammar	guarante(ed)
gas	glorious	grammatical	guard(ian)
gases	goddess	granary	guerrilla (raiding soldier)
gauge	gorgeous	grandeur	guest
general(ly)	gorilla (ape)	grateful(ly)	guidance
generosity	gossip	gratitude	guilty
generous	government	greasy	guise (manner)

H

half, halves	hazard	historically	Hungary
handicapped	heaven	hoarse	hungrily
handkerchief (-s or -ves)	height	holiday	hungry
happened	heinous	honestly	hygiene
happily	heir(ess)	hoofs or hooves	hymn
happiness	hemorrhage	hoping	hypocrisy
harass(ment)	hero, heroes	horrified	hypocrite
hassle	hesitancy	horrifying	hypocritically
hastened	hideous	horror	hysterical (in a frenzy)
	hindrance	humorous	

I

icicle	immense(ly)	independent	inoculate
ideally	immoral	indicted	insurance
identical(ly)	immortal	i n d i c t m e n t	intelligence
idiosyncrasy	implement	(criminal charge)	intercede
idyllic	in between (2 words)	indispensable	interference
ignorance	in spite of (3 words)	inevitable	interrupt
illegal(ly)	inadequate	inferred	introduce
illegible	incidentally	infinite(ly)	irrelevant
illiterate	incredible	inflammable	irresistible
imaginary	incurred	influential	island
imitate	indebted	information	isle (island)
immature	indefinite(ly)	innate	itinerary
immediate(ly)	independence	innuendo(es)	

J

jealous(y)	jockeys	judicial	juicy	justifying
jeopardy	journey(s)	judgment	justified	

K

keenness	knife, knives	knowledge(able)		
khaki	knitting	knuckles		

L

laboratory	legitimate	license	literature	luxuriance
lady, ladies	leisure	lieutenant	livelihood	luxuriate
laid (never layed)	length	likelihood	loaf, loaves	luxurious
language	lenient	likely	loneliness	luxury
latitude	leopard	limited	longitude	lying
leapt or leaped	liaison	listener	losing	
legendary	library, libraries	literary	lovely	

M

magazine	mantelpiece	mattress	medieval or mediaeva
magic	margarine	meanness	Mediterranean
magnificent	marriage	meant	melancholy
maintain	married	measure	merriment
maintenance	marvelous	mechanically	messenger
manageable	massacre	medically	metaphor(s)
maneuver	mathematics	medicine	meteorology

millennium	minutes	misspell(ed)	motto(es)
millionaire	miraculous	moccasin	mountainous
mimicking	miscellaneous	momentarily	moustache(s)
miniature	mischief	monastery	murmur(ing)
ministry, ministries	mischievous	monkey(s)	muscle
minuscule	mislaid	mortgage	mysterious
minute (tiny and 60 seconds)	misshapen	mosquito	mystery
	missile	mosquitoes	mystifying

N

narrative	necessary	neither	ninety	nowadays
naturally	necessity	nephew	ninth	nuclear
naive/naive	negotiate	neutron	noisily	nuisance
necessarily	neighbo(u)r	nickel	noticeable	

O

obedience	occurrence	operation	ordinary
obedient	offered	opinion	origin
obituary	official	opponent	original(ly)
obstacle	often	opportunity	outfitters
occasion(ally)	old-fashioned	opposition	outrageous
occupied	omission	oppression	overall
occupying	omit(ted)	optimism	overrule
occurred	opened	ordinarily	overrun

P

paid	permissible	piano(s)	poisonous
panicky	permitted	picnic(king)	popular
parallel	perseverance	piece	portray
parliament	persistence	piercing	Portuguese
particularly	phenomena (plural)	pigeon	possess(ion)
pavilion	phenomenally	pilgrimage	possessive
peaceable	phenomenon (singular)	pitch, pitches	potato, potatoes
peculiar	photos	pitiful	practically
penetrate	phrase	pitiless	prairie
perceive	physical(ly)	planning	predator
performance	physician	playwright	predecessor
permanent	physique	pleasant	preference

10 Remember that overnight success usually takes about fifteen years.
H.Jackson Brown, Jr.

preferred	primarily	proficient	psalm
prejudice	primitive	profited	psychiatrist
preparation	princess	prominent	psychological
prescription	privilege	pronounce	psychology
presence	probably	pronunciation	publicly
pretence	procedure	proofs	pulley(s)
pretentious	proceed	propaganda	punctuation
prevail	procession	propeller	pursue
prevalent	proclamation	protein	pursuit
previous	professionally	protrude	pyramid
priest	professor	prove	

Q

quandary	questionnaire	quality	quarter	queue
quarantine	quizzes	quarrel	quay (wharf)	

R

rarely	recurring	reminiscence	retrieve
rarity	referee	Renaissance	rheumatism
realistically	reference	renege	rhinoceros
realize	referred	renowned	rhyme
really	referring	repel	rhythm
reassurance	regrettable	repellent	rhythm(ical)
recede	regularity	repetition	ridicule
receipt	regularly	representative	ridiculous
receive	relevant	resemblance	roof, roofs
recipe, recipes	relief	resemble	roommate
receipt	relieve	reservoir	routine
recognize	relieving	resistance	rummage
recommend	religious	responsibility	rumour
reconnaissance	remembrance	restaurant	

S

sacrifice	salary	scarcity	scheme
sacrilegious	satellite	scary	scholar
safely	Saturday	scene	scholastic
safety	scandal	scenery	school
said	scarcely	schedule	scientifically

When facing a difficult task, act as though it is impossible to fail.
H.Jackson Brown, Jr.

scream	solicit(or)	statistically	supersede
secede	soliloquy, soliloquis	statistician	supervise
secondary	sophomore	statistics	supervisor
secrecy	souvenir	stomach	supposed
secretary	sovereignty	stopped	suppress(ion)
seize	spacious	strategy	sure (certain)
sentence	speak	strength	surfeit
separate	specially	strenuous	surprise
sergeant	species	stubbornness	surround
several	specific	subordinate	surveyor
shepherd	specifically	subtle(ty)	survivors
shining	specimen	subtly	susceptible
similar	speech	succeed	suspense
simile	sphere	success(fully)	suspicious
simply	sponsor	succession	syllable
sincerely	spontaneous	succumb	syllabus
skiing	spoonful(s)	suddenness	symmetrical(ly)
slanderous	sprightly	suffering	symmetry
slyness	squalid	sufficient	sympathetic(ally)
soldier	squalor	suggestion	sympathy
solemn(ly)	squawk	superintendent	symphony
			synonymous

T

talent	theater/theatre	tomorrow (1 word)	truly (certain)
tangible	themselves	tongue	truthfully
tariff	theories	torpedo, torpedoes	trying
tattoo(s)	therefore	tournament	Tuesday
technical(ly)	thief, thieves	tourniquet	twelfth
technique	thorough	tractor	tying (a knot)
temperature	though	traffic	typhoid
temporarily	threshold	trafficking	typhoon
temporary	through	tragedy	typhus
tenant	tidiness	tragically	typical(ly)
tendency	till	transferred	tyranny
terrible	tobacco	transmitted	
terrifically	tobogganing	treachery	
terrify	tomato, tomatoes	tried	

U

ultimately	underrate	unnatural	until
unanimous	undoubtedly	unnecessary	untrustworthy
unconscious	universities	unnoticed	usage
uncontrollable	unnamed	unsuccessful	usefulness
			usually

V

vaccinate	vengeance	vigorous	visited
vacuum	vertical(ly)	vilify	visitor
valley(s)	veterinary	village	volcano, volcanoes
valuable	veto, vetoes	villain(ous)	voluntarily
variety	vicious (cruel)	villein	voluntary
vegetable	view	vinaigrette	volunteer
vehicle	vigilant	violence	voucher
vendor	vignette	visible	vulnerable

W

warily	welfare	wintry	wittily
warrant	whereas (1 word)	wiry	wreak (vengeance)
weakness	wherever	wisdom	wrecked
Wednesday	whisper	wisely	wrench
weigh	whistle	wisp	wrestle
weight	whole	witch, witches	wrinkle
weird	wholly	withhold	writhing
welcome	wife, wives	witticism	

X

xenophobia	xylophone
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Y

yacht	yawn	yield	yogurt	yoke
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Z

zephyr	zinc	zoology	zucchini
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Go ahead and make mistakes... make all you can.
Remember, that is where you will find success.

Thomas J. Watson

Here is another list of common misspellings in word division

Word division	Error Correction	Word division	Error Correction
allready	all ready	grand-mother	grandmother
allright	all right	grand parent	grandparent
an other	another	grand-parent	grandparent
any body	anybody	head quarters	headquarters
anymore	any more	home land	homeland
anytime	any time	home sick	homesick
back ground	background	infact	in fact
base ball	baseball	inspite of	in spite of
basket ball	basketball	more over	moreover
boy friend	boyfriend	no body	nobody
boy-friend	boyfriend	rain coat	raincoat
business man	businessman	soft ball	softball
business woman	businesswoman	some body	somebody
can not	cannot, can't	some thing	something
country side	countryside	some times	sometimes
eventhough	even though	thankyou	thank you
foot-ball	football	there fore	therefore
further more	furthermore	under ground	underground
girl friend	girlfriend	under stand	understand
girl-friend	girlfriend	where as	whereas
grand father	grandfather	wild life	wildlife
grand-father	grandfather	work force	workforce
grand mother	grandmother	worth while	worthwhile

1.2. Word Confusions

Each problem solved serves afterwards to solve other problems.

Rene Descartes

Many words in English sound or look alike, frequently causing confusion, this list will be very helpful.

What was said	What was meant	What was said	What was meant
a stigmatism	astigmatism	beyond approach	beyond reproach
abolishment	abolition	bids well	bids fair, bodes well
abraded	upbraided		
acrosst	across	binded	bound
ad homonym	ad hominem	bled like a stuffed pig	bled like a stuck pig
aerobic numbers	Arabic numbers	blessing in the sky	blessing in disguise
affidavid	affidavit		
all goes well	augurs well	blindsighted	blindsided
all of the sudden	all of a sudden	a board of director	a member of a board of directors
alphabeticalize	alphabetize		
altercations	alterations		
alterior	ulterior	boom to the economy	boon to the economy
anachronism	acronym	bonafied	bona fide
ambliance	ambulance	bored of	bored with
anti climatic	anticlimactic	bowl in a china shop	bull in a china shop
anchors away	anchors aweigh		
antivenom	antivenin	bran new	brand new
aperpo	à propos	built off of	built on or upon
apples and organs	apples and oranges	BVD player	DVD player
arm's way	harm's way	by in large or en- large	by and large
artical	article	Cadillac converter	catalytic converter
as a pose to	as opposed to	card shark	cardsharp
ashfault	asphalt	carport tunnel	carpal tunnel
assessible	accessible	case and point	case in point
assumably	presumably	cease and deacease	cease and desist
at leased	at least	cease the day	seize the day
authoritarian	authoritative	chalked full	chock-full
source	source	cheap at half the price	cheap at twice the price
back round	background	chester drawers	chest of drawers
balling out	bawling out	chicken pops	chicken pox
based around	based on	chomp at the bit	champ at the bit
batter an eyelid	bat an eyelid	chow	ccio
bear the blunt	bear the brunt	circus sized	circumcised
beautify a saint	beatify a saint		
beckon call	beck and call		
begs belief	beggars belief		
besiege	beseech		

What was said	What was meant	What was said	What was meant
clearified	clarified	diswraught	distraught
cohabitiate	cohabit	documentated	documented
collaborating evidence	corroborating evidence	doggy dog world	dog-eat-dog world
component	opponent	do to	due to
conservate	converse	dottering	doddering
conservative effort	concerted effort	down the pipe	down the pike
copywrite	copyright	dresser draw	dresser drawer
copywritten	copyrighted	drownded	drowned
coronated	crowned	drowning	drowning
coronet	cornet	drudged up	dredged up
cortage	cortege	dry reach	dry retch
coruscating	excoriating	electorial college	electoral college
a couple guys	a couple of guys	end justifies the meaning	end justifies the means
coup de gras	coup de grace	enervate	energize
cream de mint	creme de menthe	escape goat	scapegoat
crimp my style	cramp my style	esculate	escalate
crossified	crucified	exasperated	exacerbated
culvert sack	cul de sac	excape	escape
cumberbund	cummerbund	exhilarator	accelerator
cut to the chaff	cut to the chase	expecially	especially
darkest before the storm	darkest before the dawn	expeculation	speculation
dead wringer	dead ringer	expediate	expedite
debockle	debacle	exuberant price	exorbitant price
decidated	dedicated	eyesaw	eyesore
deformation of character	defamation of character	fair to midland	fair to middling
deja vous	déjà vu	far and few between	few and far between
Samuel R. Delaney	Samuel R. Delany	fathom a guess	hazard a guess
detrius	detritus	fast majority	vast majority
diabolically opposed	diametrically opposed	fate accompli	fait accompli
dialate	dilate	Federal Drug Administration	Food and Drug Administration
differ payment	defer payment	final throws	final throes
		first come, first serve	first come, first served
		flustrated	frustrated

What was said	What was meant	What was said	What was meant
foilage	foliage	flaw in the ointment	fly in the ointment
foul swoop	fell swoop	hare's breath	hair's breadth
Franklin Delanor Roosevelt	Franklin Delano Roosevelt	high dungeon	high dudgeon
frenctic	frantic or frenetic	ideallic	ideal or idyllic
garner wages	garnish wages	impaling doom	impending doom
gave me slack	gave me flak	imput	input
gentile manners	genteel manners	in another words	in other words
gentlelady	gentlewoman	in lieu of	in light of
genuses	genera	in loo of	in lieu of
glaucomole	glaucoma	in mass	en masse
glaze over	gloss over	if I don't say so myself	if I do say so myself
gleam	glean	in sink	in synch
gone array	gone awry	in the same vane	in the same vein
gorilla warfare	guerilla warfare	<i>or</i> vain	
got my dandruff up	got my dander up	incredulous	incredible
grant it	granted	indiscrepancy	discrepancy
greatfruit	grapefruit	insinnuendo	insinuation <i>or</i> innuendo
harbringer	harbinger	insuremountable	insurmountable
heard	heard	in tact	intact
harps back	harks back	interduce	introduce
hearst	hearse	internally grateful	eternally grateful
heart-rendering	heart-rending	International Workers of the World	Industrial Workers of the World
Heineken remover	Heimlich maneuver	intragul	integral
here on end	here on in	Issac	Isaac
High Iraqi	hierarchy	it's beggars belief	it beggars belief
hobbiest	hobbyist	ivy tower	ivory tower
hold down the fort	hold the fort	jack of all traits	jack of all trades
hurtles to overcome	hurdles to overcome	jaundra	genre
howsomever	however	jest of the idea	gist of the idea
I seen	I saw <i>or</i> I've seen	just assume	just as soon
ice tea	iced tea	kindly	kind of
imbedded	embedded	kit gloves	kid gloves

What was said	What was meant	What was said	What was meant
lacksadaisical	lackadaisical	on mass	en masse
lambasted	lambasted	on the same hand	on the other hand, by the same token
landblasted	landlubber	once and a while	once in a while
landlover	landlubber	orthoscopic	arthroscopic
lapse into a comma	lapse into a coma	overhauls	overalls
larynx	larynx	overjealous	overzealous
laxidaisical	lackadaisical	pacific	specific
lively hood	livelihood	pain-staking	painstaking
love nuts	lug nuts	pair of parentheses	pair of parentheses
love one and other	love one another	palatable feeling	palpable feeling
low and behold	lo and behold	parody of virtue	paragon of virtue
ludicrust	ludicrous	part in parcel	part and parcel
Lykert scale	Likert scale	pastorial	pastoral
make ends meat	make ends meet	patriarticle	patriarchal
make head or tale	make head or tail	permiscuous	promiscuous
masonry	masonry	peacemeal	piecemeal
mean time	meantime	peak of health	pink of health
menestrate	menstruate	pedastool	pedestal
meter out justice	mete out justice	pension	penchant
misconscrew	misconstrue	pentacle of his career	pinnacle of his career
mister meaner	misdemeanor	peon of praise	paeon of praise
mix words	mince words	periphial	peripheral
momento	memento	perk up its ears	prick up its ears
muncho man	macho man	perscription	prescription
huriel	mural	Peruvian interest	prurient interest
myocardial infraction	myocardial infraction	perverbial	proverbial
new leash on life	new lease on life	phantom	fathom
neck in neck	neck and neck	pick fun	poke fun <i>or</i> pick on
nitch	niche	piece of mind	peace of mind
no bars held	no holds barred	pillow to post	pillar to post
Nobel lariat	Nobel laureate	pin a finger	pin the blame on, point a finger at
notary republic	notary public		
odiferous	odoriferous		
oject d'art	objet d'art		
off my own back	off my own bat		

What was said	What was meant	What was said	What was meant
play it by year	play it by ear	shock ways	shockwaves
plentitude	plenitude	short sided	shortsighted
poison ivory	poison ivy	skewer the results	skew the results
portentious	portentous	something or rather	something or other
poseable thumbs	opposable thumbs	seizure salad	Caesar salad
pot-bellied politics	pork-barrel politics	self of steam	self-esteem
poultrygeist	poltergeist	self-defacing	self-effacing
predominately	predominantly	sense of false security	false sense of security
pratfall	pitfall	should've went	should've gone
prevaricate	procrastinate	shutter to think	shudder to think
prevert	pervert	similiar or similar	similar
prolong the inevitable	delay the inevitable	six and a half of one, a dozen	six of one, half a dozen of the other
protagonist	proponent	skiddish	skittish
punkin, pumkin	pumpkin	skun your knee	skinned your knee
radical chick	radical chic	sleep acnea	sleep apnea
radioactive increase	retroactive increase	slither of cake	sliver of cake
ramsack	ransack	smack dad	smack dab
ranking file	rank and file	smashed potatoes	mashed potatoes
readdress the balance	redress the balance	smoking mirrors	smoke and mirrors
rebel rouser	rabble rouser	smothered onions	smothered with onions
recreate the wheel	reinvent the wheel	soak and wet	soaking wet
repel	rappel	somulent	somnolent
repungent	repugnant	sorted past or story	sordid past or story
roiling boil	rolling boil	stain glass	stained glass
rot or rod iron	wrought iron	stainless teal	stainless steel
rubble rousing	rabble rousing	stolled	stole
rockweiler	rottweiler	strident	stringent
run rapid	run rampant	strum up support	drum up support
schrap metal	scrap metal or shrapnel	subsiding on	subsisting on
sequences	sequins	substantative	substantive

What was said	What was meant	What was said	What was meant
suffice to say	it suffices to say	vaulted	vaunted
supremist	supremacist	verbage	verbiage
tactile squad	tactical squad	very close veins	varicose veins
terminity	temerity	viadock	viaduct
thankyou	thank you	visa versa	vice versa
techknowledgy	technology	vocal chords	vocal cords
thread a fine line	tread a fine line	voiceterous	boisterous
tie me over	tide me over	vulnerable	vulnerable
times the number	multiply the number	wait ago	way to go
tittering on the brink	teetering on the brink	weary	wary
to eaches own	to each his own	wheedle down	whittle down
took it for granite	took it for granted	whelp	welt
trader to the cause	traitor to the cause	Wimbleton	Wimbledon
turpentime	turpentine	wideth	width
two sense worth	two cents' worth	windshield factor	wind chill factor
tyrannical yolk	tyrannical yoke	witch	which
unchartered territory	uncharted territory	without further adieu	without further ado
unloosen	loosen	world-renown	world-renowned
udderly	utterly	worldwind	whirlwind
up and adam	up and at 'em	worse case scenario	worst-case scenario
upgraded	upbraided	worth its weight in salt	worth its salt or worth its weight in gold
valevictorian	valedictorian	worthwild	worthwhile
Valentines	Valentines		

Note: if you don't find what you're looking for, please be aware that there is a much more extensive site whose home page is at <http://www.wsu.edu/~brians/errors/>.

Words Often Confused

accept	to agree; to receive	<i>Example: He effected a commotion in the crowd.</i>
except	but, with the exception that; to omit, exclude; not including	<i>Meaning: He caused a commotion in the crowd.</i>
ad	advertisement	Rule 2. Use <i>effect</i> when you mean <i>result</i> .
add	to perform addition	<i>Example: What effect did that speech have?</i>
adapt	to adjust	Rule 3. Also use <i>effect</i> whenever any of these words precede it: <i>a, an, any, the, take, into, no</i> . These words may be separated from <i>effect</i> by an adjective.
adopt	to accept and approve, take as one's own	<i>Examples: My parents' divorce had a big effect on me. A much lower dose of the painkiller can still produce the desired effect.</i>
ades	fruit drinks	Rule 4. Use the verb <i>affect</i> when you mean to <i>influence</i> rather than to <i>cause</i> .
aides	people who help; assistants	<i>Example: How do the budget cuts affect your staffing?</i>
AIDS	acronym for Acquired Immune Deficiency Syndrome	Rule 5. <i>Affect</i> is used as a noun to mean <i>emotional expression</i> .
aids	helps, assists	<i>Example: She showed little affect when told she had won the lottery.</i>
adverse	not good or favourable; unfortunate; strongly opposed (refers to things, not people): <i>an adverse reaction to the medication; adverse conditions; adverse effect</i>	ail to be ill; to cause pain or distress of difficulties
averse	having repugnance (refers to people): <i>He is averse to using chemicals in the garden.</i>	ale a type of beer; malt beverage more bitter than beer
advice (n)	recommendation	air what we breathe
advise (v)	the act of giving a recommendation	err make a mistake
affect vs. effect	Rule 1. Use <i>effect</i> when you mean <i>bring about</i> or <i>brought about, cause</i> or <i>caused</i> .	heir (to) a beneficiary, the person who inherits something of another person when he dies.

aisle	passageway	allusion	an indirect mention of something
I'll	contraction for <i>I will</i>	illusion	false perception
isle	a small island	ambiguous	to have more than one meaning; to be unclear, confusing or not certain: <i>The law was ambiguous.</i>
all	entire, everything	ambivalent	to have mixed feelings; not sure whether you want or like sth or not: <i>She is ambivalent about her wedding dress.</i>
awl	a tool	amicable	friendly (refers to things, not people)
allot	to parcel out	amiable	friendly (refers to people): <i>The amiable couple had an amicable divorce.</i>
a lot	always two words meaning <i>many</i> , a large amount or number	among	involves three or more: <i>Who among us has not lied?</i>
allowed	gave permission to	between	involves just two: <i>She couldn't decide between Chinese and Thai food.</i>
aloud	said out loud; spoken	amount	used for things not countable (such as time, money, or a substance): <i>a considerable amount of money</i>
allude	to refer indirectly: <i>He alluded to his past as a spy.</i>	number	used for things that can be counted: <i>The number of accidents increased by ten percent.</i>
all ready	means <i>all are ready</i> : <i>We are all ready to go.</i>	ant	a bug
already	refers to time: <i>Is it summer already?</i>	aunt	the sister of a parent
all together	refers to a group; all of us or all of them together: <i>It is wonderful to be all together to celebrate your birthday.</i>	ante	a bet placed before playing
altogether	entirely: <i>It is not altogether his fault. In Canada, the situation is altogether different.</i>	auntie	affectionate term for a parent's sister
altar	a holy table, pedestal, usually religious: <i>They exchanged wedding vows at the altar of the church.</i>		
alter	to change, modify: <i>Please don't alter your plans until we have the final schedule approved.</i>		

any more	something additional or further: <i>It didn't rain any more this year than last year.</i>	aural	having to do with hearing
anymore (not any more)	not any longer, nowadays: <i>Harry doesn't live here anymore.</i>	oral	having to do with the mouth
appraise	to put a value on something (<i>syn.</i> evaluate)	awed	in a state of amazement
apprise	to notify, to tell or give someone information about smth	odd	unusual
arc	arch, crescent, half moon	aye	yes
ark	a vessel or a large ship	eye	organ one sees with
ascent (n)	movement upward	I	pronoun
assent (n or v)	enthusiastic agreement; to agree	bald	having no hair
assistance (n)	help	bawled	cried
assistants (n)	people who help	ball	a sphere
assumption	an idea not based on evidence	bawl	to cry or wail loudly
presumption	an idea based on evidence	band	a group, sometimes a group of musicians
assure	to promise or say with confidence	banned	forbidden
ensure	to make sure something will/won't happen	bare	naked, unconcealed, plain
insure	to issue an insurance policy	bear	the animal
ate	past tense of <i>eat</i>	base	the bottom; vulgar; headquarters (singular)
eight	the number after seven	bass	low vocal or instrumental range (pronounced like <i>lace</i>); a type of fish (pronounced like <i>lass</i>)
		based	be dependent or supported
		baste	to moisten; to criticize or lash out at
		bases (n, v)	headquarters (plural of <i>base</i>); builds on
		basis (n)	foundation; belief

be	to exist or live	been	form of <i>be</i> used with <i>has</i> or <i>have</i>
bee	insect that makes honey	bin	container for putting waste in
beach	sandy area at the edge of the sea or a lake	bell	chime or alarm; a signal
beech	a large tree with smooth, gray bark	belle	a beautiful or charming girl/woman
beat	to strike violently; to flutter or flap; to pound as with a drum; to defeat; to stir vigorously	berth	a boat dock; bedroom or bed
beet	a plant with a fleshy red or white root	birth	being born; beginning
beau	boyfriend (pronounced /əʊ ʃəʊ/)	better	of higher quality
bough (n)	branch of a tree (pronounced /kaʊ/)	bettor	someone who places bets
bow (n)	part of a set with arrows (pronounced /bəʊ/)	bite	to use one's teeth to tear food
bow (n, v)	boat front, a male's form of curtsy, bending at the waist; (pronounced /kaʊ/)	byte	computer term for eight bits of information
because	Rule. <i>Because</i> and <i>since</i> can be used almost interchangeably although <i>because</i> always indicates cause and effect and <i>since</i> is used for a relationship or time. <i>Since I have some extra money, I will buy shoes.</i> (not cause and effect) <i>I will go to the game because my daughter is on the team.</i> (cause and effect) <i>I have wanted to talk to you since yesterday.</i> (time)	billed	charged a fee
vs. since		build	construct
		blew	past tense of <i>blow</i>
		blue	the color, having the colour of the sky or a sea on a fine day
		bloc	a group united for a particular purpose
		block	city street; a cube-shaped object
		boar	male pig
		bore	someone or something not interesting
		board	piece of wood; a group of people
		bored	uninterested
		boarder	someone who pays for room and food
		border	perimeter; boundary

bode	predict
bowed	bent (pronounced like /əʊd ʃəʊd/)
bold	daring
bowled	to have gone bowling; knocked over
bolder	more daring
boulder	a large rock
boos	sounds made by disapproving audience
booze	alcoholic drink
brake	stop
break	separate into pieces
bread	a food; slang for <i>money</i>
bred	past tense of <i>breed</i> ; raised
bridal	relating to brides
bridle	a harness, usually for a horse
bring	you take something or someone with you to the place where you are now
take	you take something away, from one place to another
broach	to raise a topic
brooch	a bauble; a piece of jewelry
brows	the hairs in the arch above the eyes
browse	search for, to look through the pages of a book, magazine etc without a particular purpose, just looking at the most interesting parts

but	except
butt (n/v)	bottom; joke object
buy	purchase, acquire
by	near, next to
bye	short for <i>goodbye</i>
cache	hidden stash
cash	money
calendar	chart of days and months
colander	sieve to drain off liquids
canvas	awning cloth, tarp
canvass	to poll; a poll
capital	main city; assets; essential
capitol	statehouse
carrot	edible long pointed orange, root
karat	a unit for measuring the fineness of gold
cast (n, v)	group of actors; to throw a social class, a rigid system of social distinctions
caste	
cay	a small, low island formed of coral or sand (also spelled <i>key</i>)
key	a very small, low island; instrument for opening locks
quay	(pronounced <i>key</i>) wharf, dock, pier
cede	to surrender
seed	reproductive germ

cell	prison room; basic structural unit of an organism	choral	a cappella, singing without instruments
sell	to exchange for money	coral	material that makes up reefs; orange color
ensor (v, n)	disallow; person who disallows: <i>The soldier's letters were censored before mailing.</i>	chorale	a hymn, a choir
censure	to disapprove of; criticize strongly: <i>The children were censured by the principal.</i>	corral	horse pen
sensor	a device that measures heat, light, etc. and transmits a signal to a control or measuring instrument	chord	three or more musical tones sounded simultaneously; line segment joining two points on a curve
cent	a penny	cord	a rope or strand of flexible material
scent	a smell, aroma	cored	removed the center of something
sent	transmitted	chute	an inclined shaft
cereal	breakfast food made from grain	shoot (v, n)	to discharge from a weapon; a stem
serial	a series or array	cite	to assert; to quote from; to subpoena
chased	went after	sight	vision, the power to see
chaste	pure, virginal	site	a location or position
chews	how one eats food with teeth	classic	important; fundamental having to do with Greek or Roman antiquity; pertaining to eighteenth- to nineteenth-century music
choose	to pick	classical	important; fundamental having to do with Greek or Roman antiquity; pertaining to eighteenth- to nineteenth-century music
childish	immature	clause	in grammar, a group of words containing a subject and verb; part of a contract
childlike	innocent	claws	an animal's nails
Chile	a country in South America	click	a sound
chilli (\$ chili)	a type of pepper with a very strong hot taste	clique	a group
chilly	cold, brisk		

26 Don't delay acting on a good idea. Chances are someone else has just thought of it, too. Success comes to the one who acts first. *H.Jackson Brown, Jr.*

close (v, adj)	to shut (pronounced like <i>rose</i>); nearby (pronounced like /dəʊs/)	core /kɔː/	center or crucial part
clothes	the things that people wear to cover their body or keep warm	corps /kɔː/	trained group
coarse	rough, lacking in fineness of texture; crude	corpse /kɔːps/	dead body of a person
course	a class; a path	council	a group of people meeting for a purpose
colonel	an officer in the military	counsel (v, n)	to advise someone; advice, an attorney
kernel	the part of a nut or seed inside the shell	creak	a sound
complement	completing part of an order	creek	a stream
compliment	praise	crews	many groups
confidant	someone confided in	cruise	a trip or vacation by sea for pleasure
confident	certain, sure	criteria	plural of <i>criterion</i>
connote	to suggest, imply: <i>A growling dog connotes danger.</i>	criterion	a standard for evaluating or testing something
denote	to mean something; to represent or to be a sign of: <i>Crosses on the map denote villages.</i>	cue	a hint; a stimulus
denote	to mean something; to represent or to be a sign of: <i>Crosses on the map denote villages.</i>	queue	a line of people waiting
continual	repeated but with breaks in between; chronic: <i>The continual problem of our car not starting forced us to sell it.</i>	currant	type of small berry
continuous	without interruption in an unbroken stream of time or space: <i>The continuous dripping of the faucet drove me crazy.</i>	current	up to date
		curser	someone who swears or wishes misfortune on another
		cursor	a blinking symbol indicating position on a computer screen
		dam	a barrier obstructing the flow of liquid
		damn	a swear word or curse
		dammed	blocked from flowing
		damned	doomed

Education is a progressive discovery of our own ignorance. *Will Durant* 27

days	twenty-four-hour periods of time	discreet	careful, confidential
daze	to stun or overwhelm	discrete	individual, distinct
dear	affectionate term	discussed	talked over
deer	a large wild animal that can run very fast and has horns	disgust	repulsion
desert (n, v)	a desolate area; to abandon	doe(s) /dɔʊz/	female deer or rabbit (plural) sing. doe
dessert	a sugary treat served after the main part of a meal	does /dɔz/	a form of <i>to do</i> (pronounced like <i>fuzz</i>)
desperate	lost all hope, in despair	doughs /dɔʊz/	unbaked loaves of bread
disparate	entirely dissimilar	doze	to sleep
device (n)	an invention	dual	two-fold
devise (v)	to invent	duel	fight
dew	condensation in the morning	elicit	evoke, extract, draw out
do	to take action	illicit	illegal
due	owed by a certain date	elusive	difficult to describe, evasive: <i>The point of the novel is elusive to me.</i>
die	to cease to live; the singular of <i>dice</i>	illusive	plausible or possible; deceptive: <i>She had the illusive dream of finding happiness by traveling.</i> (plausible, possible); <i>She had an illusive idea that she was qualified for the job.</i> (deceptive, delusional)
dye	to stain or color using an agent	emigrate	to exit one country in order to live in another country
different from vs.	Rule. Use <i>different from</i> not <i>different than</i> : <i>The weather was different from what we expected.</i>	immigrate	to enter a new country to live
different than vs.	You may use <i>different than</i> when a clause precedes and follows the expression: <i>He works differently than she does.</i>	empathy	to understand another's feelings
differently than		sympathy	to feel compassion or sadness for another

epic	saga	feted	celebrated, honored
epoch	a period of time, an age	fetid	noxious, gross
every day	each day: <i>I learn something new every day.</i>	fewer	refers to a number that can be counted: <i>Fewer days off.</i>
everyday	ordinary: <i>These are my everyday clothes.</i>	less	refers to an uncountable amount: <i>Less rain, less fear.</i>
faint	to go unconscious	find	discover
feint	pretense	fined	penalized
fair (adj, n)	impartial; an exhibition	fir	type of a tree with leaves shaped like needles
fare	payment or expense for travel	fur	hairy coat of an animal
fairly	imaginary being possessing magical powers	flair	style
ferry	type of boat	flare	erupt
farther	refers to physical distance only: <i>We had to walk farther than the map indicated.</i>	flea	a very small insect without wings that jumps and bite animals and people
further	refers to physical distance like <i>farther</i> ; moreover, in addition; to a greater extent: <i>We need to discuss this further. Nothing could be further from the truth. We had to walk further.</i>	flee	to run away
faux	fake, imitation	flew	past tense of <i>fly</i> , to have moved through the air with wings
foe	enemy, opponent	flu	a virus
faze	to perturb or fluster	flue	part of a chimney
phase	a period or situation	floe	sheet of floating ice
feat	an extraordinary act or accomplishment	flow	pour, proceed, spew
feet	twelve-inch increments; appendages at end of legs	flour	grain
		flower	the bloom of a plant
		for	preposition
		fore	ahead
		four	the number after <i>three</i>
		forego	to go in front of, precede
		forgo	to do without

foreword	introduction to a book written by someone other than the author	grill	method of cooking; barbecuing
forward	towards a place or position that in front of you	grille	an openwork barrier for a gate
fort	a military fortification	groan	a low, mournful sound of pain or grief
forte	someone's strong point, talent	grown	to have increased in size
forth	forward	guessed	conjectured, offered an opinion
fourth	number after <i>third</i>	guest	company, honoree
foul	offensive, disgusting	guise	appearance or assumed appearance
fowl	certain birds	guys	men
frees	releases	hair	what grows on one's head and body
freeze	to make cold	hare	rabbit
frieze	a decorative band on the wall	hall	passageway or large room
gait	a manner of walking or stepping, stride: <i>trotting, galloping, limping</i>	haul	to pull, drag, or lower
gate	barrier	halve	divide into two
gilt	gold-covered	have	to possess
guilt	blame	hangar	shed or shelter for housing airplanes
gorilla	largest of the apes	hanger	something to hang a garment on in the closet
guerrilla	soldier using surprise raids	haut/haute	high-class, fancy as in /ɔ:/ /ɔ:t/ haute couture
graft	attach; acquisition of money dishonestly	hoe	flat-bladed gardening tool
graphed	diagrammed	hay	dried grass
grate	a cover or partition of parallel or crossed bars	hey	interjection used to call attention
great	excellent		

30 Instead of using the word *problem*, try substituting the word *opportunity*.
H.Jackson Brown, Jr.

heal	to alleviate or cure	hole	an opening
heel	back part of the foot; scoundrel	whole	entire, complete
healthful	something that promotes health: <i>Organic food is thought to be healthful.</i>	holy	religious
healthy	to have good health	wholly	entirely, completely
hear	to listen; to give an official hearing	hostel	boarding house or inexpensive lodging
here	in this spot	hostile	antagonistic
heard	listened	hour	sixty minutes
herd	a flock of animals	our	possessive pronoun
heroin	a narcotic derived from morphine	idle	not active; unemployed
heroine	female admired for courage or ability	idol	someone admired
hi	a greeting, informal for <i>hello</i>	idyll or idyl	interlude, breathing space; romance, fairy tale
high	elevated; from bottom to top	imply	to indicate without being explicit
higher	more elevated	infer	to conclude from evidence
hire	to pay for services	in	preposition; inside
him	pronoun referring to male person or animal	inn	small hotel
hymn	song in praise of religious deity	inc.	abbreviation for <i>incorporated</i>
hoard	stockpile, amass	ink	coloured fluid in pens
horde	a large group, crowd	incite	to prompt to action
hoarse	cracked voice	insight	understanding, comprehension
horse	animal	incredible	astonishing: <i>Hergymnastic moves were incredible</i>
hoes	flat-bladed gardening tools	incredulous	skeptical: <i>She shot him an incredulous look.</i>
hose	a flexible tube for conveying liquid	ingenious	clever
		ingenuous	naive or simple

You learn to speak by speaking. You learn to run by running. Decide what you want to achieve, and do it.

innocence to be without guilt
innocents people who are without guilt

irregardless no such word exists
regardless in spite of, without regard

it's contraction for *it is* or *it has*: *It's a good idea.*
its possessive pronoun: *The hotel has its own pool.*

knead work with bread dough
kneel hit with one's knee
need to require

knew past tense of *know*, to have understood
new opposite of *old*

knight a soldier in the Middle Ages
night period between sunset and sunrise

knot interlacing of cord or rope
not used to express negation

know understand, comprehend
no a negative to express dissent
knows understands
nose part of the body one smells with

lacks is deficient in
lax slack, easy-going

ladder the thing with rungs that you climb
latter the second of two: *If given a choice between plum and and a pear, I'll take the latter.*

lain past participle of *lie* as in *lie down*
lane narrow road or passage

lay vs. lie lay vs. lie chart

	Present	Past	Participle
To recline	lie, lying	lay	has/have/had lain
To put or place (verb followed by an object)	lay, laying	laid	has/have/had laid
To tell a falsehood	lie, lying	lied	has/have/had lied

Examples in the Present Tense:

I like to lie down for a nap at 2:00 p.m. I am lying down for a nap today. The hens lay eggs. The hen is laying eggs. I am tempted to lie about my age. I am not lying about my age.

Examples in the Past Tense:

I lay down for a nap yesterday at 2:00 p.m. The hen laid two eggs yesterday. He lied on the witness stand.

Examples in the Present Perfect:

I have lain down for a nap every day this week. The hen has laid two eggs every day this week. He has lied each day on the witness stand.

lead a metal element (pronounced like *red*); present tense of *led* (pronounced like *seed*)
led guided, past tense of *to lead*

leak unintended discharge of liquid or gas
leek type of onion

lean (adj, v) not fatty; to incline
lien a claim on property to secure debt payment

lessen to make less
lesson a unit to be learned or studied

lightening to make lighter
lightning a brilliant electric spark in the sky

loan something lent for temporary use
lone only, solitary

loose opposite of *tight*
lose opposite of *win*; misplace

made created
maid cleaning lady

mail correspondence
male typical of relating to men or boys; opposite of *female*

main primary, chief, leading
mane long hair on the back of a horse or lion

maize corn
maze labyrinth

mall plaza, focal point
maul abuse, claw

manner behavior
manor palatial residence

marquee canopy, shelter; projection over a theater entrance
marquis aristocrat, nobleman

marry to wed
merry cheerful

marshal (v, n) assemble; a judge
martial militant, aggressive

meat animal flesh used for food
meet (v, n) to connect, touch; an event
mete administer, allot

medal decoration, badge
meddle to interfere
meddle unwantedly

metal earth element
mettle boldness

mind (n, v) intelligence; obey
mined excavated to extract ores

miner one who excavates to extract ores
minor (n, adj) someone under legal age; small

missed	failed to hit	on to vs.	Use <i>onto</i> if you can add <i>up</i>
mist	fog, fine spray	onto	before <i>on</i> : <i>He climbed (up) onto the roof. She held on to her child in the crowd.</i>
moan	lament; sound of suffering	one	single unit
mown	cut grass	won	past tense of <i>win</i>
mode	method, manner	ordinance	a law
mowed	to have cut grass	ordnance	military weapons and ammunition
mood	an emotional state	overdo	to do to excess
moored	the sound a cow made	overdue	past due
moose	an animal	packed	past tense of <i>pack</i>
mousse	type of dessert	pact	an agreement or treaty
morning	start of the day, between night and afternoon	pail	bucket
mourning	sorrow over someone's death	pale	lacking color
muscle	fibrous tissue	pain	physical or emotional suffering
mussel	edible marine bivalve	pane	a plate of glass or panel
mustard	yellow condiment	pair	two of something
mustered	assembled, gathered	pare	to remove or peel
naval	pertaining to ships	pear	type of fruit
navel	belly button, umbilicus	palate	roof of the mouth; taste
none	not one, not any	pallet	a low, portable platform
nun	female member of a religious order	palette	a range of colors; a board to hold and mix colors
oar	a blade for rowing	passed	past tense of <i>pass</i>
or	conjunction	past	the time before the present
ore	metal-bearing mineral or rock	patience	willingness to wait
		patients	people under medical care

pause	a temporary stop	plum	a type of fruit
paws	animal feet	plumb /plʌm/	exactly upright
peace	calm	pole	a long, cylindrical piece of wood or metal
piece	a portion of something	poll	a collection of opinions; survey
peak	top of a mountain	pore	small hole
peek	glance furtively	pour	to send liquid flowing
pique	to wound someone's pride or to excite interest	praise	express approval
pealed	rang bells	prays	makes requests to God
peeled	removed skin from fruit or vegetables	preys	hunts for food; victimizes
pedal	foot-operated lever	precedence	priority
peddle	to sell, hawk, or dispense	precedents	examples, criteria
peer	person who is an equal	presidents	chief executives
pier	a structure extending out over water	presence	appearance, being present
perpetrate	to commit, as in a crime	presents (n, v)	gifts; offers
perpetuate	to prolong or sustain	pries	looks closely; wedges open
pistil	female organ of a flower	prize	award or reward
pistol	type of gun	principal (n, adj)	head of school; chief; of first importance
plain (adj, n)	not fancy; evident; simple; treeless area of land	principle	fundamental belief
plane	a flat or level surface; short for <i>airplane</i>	profit	gain
pleas	cries for help; appeals	prophet	predictor, seer
please	a polite word; to satisfy	pros	professionals, experts
		prose	literature

quarts	units of liquid measure	right	correct; opposite of <i>left</i>
quartz	a mineral	rite	ritual, ceremony
		write	to compose letters or words
rain	water that falls in drops from the sky	ring	sound of a bell; jewelry worn around a finger
reign	rule, administration	wring	to twist
rein	bit, harness		
raise	lift up	road	street, path, highway
raze	flatten, tear down completely	rode	past tense of <i>ride</i>
		rowed	past tense of <i>row</i>
rap (n, v)	a type of music; to strike sharply	roe	fish eggs
wrap	to enclose in a covering	row	aisle (pronounced like <i>oh</i>); propel with an oar (pronounced like <i>oh</i>); fight (pronounced like <i>wow</i>)
rapped	struck sharply	role	part in a play or film
rapt	fascinated	roll (n, v)	a bun; to rotate
wrapped	enclosed in a covering	roomer	one who rents a room
read	present and past tenses of <i>to comprehend writing</i>	rumour	innuendo, gossip
red	a colour		
real	actual, authentic	root	base of a plant
reel	stumble, falter	rout	defeat someone completely (pronounced /rout/)
recede	to move back, withdraw	route	path (pronounced /rut/or /rout/)
reseed	to seed again	rot	decay, decompose
reek	to smell bad	wrought	accomplished
wreak	to cause trouble	rote	by memory, formula
rest	relax	wrote	past tense of <i>write</i>
wrest	take from	rude	impolite, unmannerly
retch	vomit	rued	regretted, repented
wretch	lowly being, scoundrel		
review	survey	rye	seed from a grain
revue	a satirical show	wry	mocking, ironic, droll

sacks	large bags	shear	to cut
sax	saxophone	sheer	transparent
		shoe	foot attire
saver	one who saves	shoo	interjection used to scare away an animal
savour	to appreciate a taste		
scene	a view, a setting	sic	a Latin term used to indicate that something written is intentionally left in the original form which may be incorrect. <i>She wrote, "They made there [sic] beds."</i>
seen	to have viewed with eyes	sick	ill
		sics	attacks
sea	a body of salt water	six	a number
see	to view with eyes	sign	an indication
seam	line formed by pieces of fabric sewn together	sine	a trigonometry term
seem	appear	since	see <i>because</i>
sear	scorch, burn, or char	sink	to submerge; to descend to a lower level where you wash dirty clothes
seer	one who sees (as in the future)	synch or sync	to synchronize, to coincide or match up
sere	withered, dry	slay	kill
seas	bodies of salt water	sleigh	snow vehicle, sled
sees	views with eyes	sleight	cunning, skill
seize	to grab hold of	slight	slender, of little substance
		slew	past tense of <i>slay</i>
serf	slave	slough	swamp (pronounced /slau/ or /slu:/)
surf (n, v)	breaking waves; to ride a surfboard		
set	one sets a thing: <i>Please set the table.</i>		
sit	one sits oneself: <i>Please sit down at the table.</i>		
sew	to stitch		
so	in the manner indicated		
sow	to scatter or plant seed		
sewer	a conduit for carrying off waste		
suer	one who sues		

soar	to fly at great height	steal	rob
sore	in pain	steel (n, adj)	iron alloy; strong metal
soared	flew at great height	step (v, n)	moving by lifting the foot; degree
sword	a bladed weapon	steppe	vast grasslands
sole	bottom of foot; lone	stile	turnstile, passageway
soul	the spiritual part of humans	style	fashion
some	a certain unspecified number	straight	not curved or bent
sum	the total from adding numbers	strait	narrow passage of water connecting two bodies of water
son	male offspring	succor	relief, assistance
sun	star that is the central body of the solar system, and around which the Earth moves	sucker	fool; someone who is easily tricked or persuaded to do sth
sonny	diminutive of <i>son</i>	suede	leather finished with a soft, napped surface
sunny	lit or warmed by the sun; cheerful	swayed	past tense of <i>sway</i> ; persuaded
spade	digging tool	suite	a connected series of rooms
spayed	to have removed the ovaries of an animal	sweet	opposite of <i>sour</i>
staid	solemn, serious	summary	an abstract or brief account
stayed	remained, waited	summery	of the summer
stair	step	sundae	ice cream with syrup
stare	to look without blinking	Sunday	day of the week
stake	a pole	tacks	short nails
steak	cut of meat	tax	percent of earnings paid to the government
stationary	in one place		
stationery	writing paper		

tail	hindmost animal appendage	throne	royal seat or office
tale	story	thrown	was tossed
take	(see <i>bring</i>)	thyme	herb of the mint family
tare	allowance for the weight of packaging	time	past, present, future sequences of events
tear (v)	rip, pull apart	ticks	parasites; sounds of a clock
taught	past tense of <i>teach</i>	tics	facial twitches
taut	tightly stretched	tide	ebb and flow of the ocean
tea	a hot brown drink	tied	past tense of <i>tie</i>
tee	a peg from which a golf ball is hit	to	in the direction of, toward; used with the infinitive form of verbs (<i>to go, to run, to hit</i>)
team	group playing on the same side in a game	too	also, to an extensive degree: <i>It is too hot to drink.</i>
teem	swarm, to rain very heavily	two	the number after <i>one</i>
down		toad	similar to a frog
tear (n)	salt water coming from eyes when sad (pronounced /trə/)	toed	having a toe
tier	a row or layer	towed	pulled, hauled
tense	nervous strain	told	said
tents	portable shelters used for camping	tolled	sounded a bell
than	used for comparison	tort	a breach of contract
then	indicates time, answers <i>when</i>	torte	a rich cake made with little or no flour
their	possessive pronoun	tracked	followed
there	location	tract	an extended area of land; a political or religious pamphlet
they're	contraction for <i>they are</i>	troop	a body of soldiers
threw	past tense of <i>throw</i>	troupe	a group of travelling performers
through	in one end and out the other		
throes	agonising struggles		
throws	tosses, hurls		

vain	excessively concerned about one's appearance	warrantee	person who is given a written guarantee
vane	a blade moved by wind as in <i>weather vane</i>	warranty	written guarantee
vein	blood vessel	way	direction
vary	to change or alter	weigh	to measure mass
very	extremely	weak	lacking strength
verses	lines of poetry	week	seven days starting with Sunday
versus	as compared to another choice; against	wear	to carry on the body
vial	small container for holding liquids	where	in or to which place
vile	repulsive, depraved	weather	the temperature and other conditions such as sun, rain, and wind
vice	bad habit; immoral practice	whether	if
vice	device used to hold an object firmly	weave	to interlace thread to make a fabric
wade	to walk through water	we've	contraction for <i>we have</i>
weighed	to have put on a scale	were	past tense of <i>are</i>
wail	mournful cry	we're	contraction for <i>we are</i>
whale	marine mammal	wheeled	moved on wheels
waist	narrowest part of the human torso (usually)	wield	to exercise power; to handle a weapon effectively
waste	to squander or spend uselessly	which	what one?
wait	to be available or ready	witch	a woman who is supposed to have magic powers, esp. to do bad things
weight	quantity of heaviness or mass	while	during or in the time that
warn	to notify	wile	a trick to fool, trap, or entice
worn	carried on the body; deteriorated		

Be bold and courageous. When you look back on your life, you'll regret the things you didn't do more than the ones you did. *H. Jackson Brown, Jr.*

whine	complaining cry	who's	contraction for <i>who is</i> : <i>Who's at the door?</i>
wine	fermented grape juice that becomes an alcoholic beverage	whose	possessive case of <i>who</i> : <i>Whose coat is this?</i>
whined	past tense of <i>whine</i> , complained	wont (adj, n)	accustomed; habit
wind	what one does to keep a watch ticking on time (pronounced /kaɪnd/); moving air (pronounced like /wɪnd/)	won't	contraction for <i>will not</i>
wined	to supply with wine	wood	tree trunk material expressing an intention: <i>I would if I could.</i>
whirled	spun rapidly	would	
world	planet Earth	yoke	harness for oxen
whorled	shaped like a coil	yolk	yellow center of an egg
		yore	long past
		you're	contraction for <i>you are</i>
		your	possessive pronoun

Don't say you don't have enough time. You have exactly the same number of hours per day that were given to Helen Keller, Pasteur, Michelangelo, Mother Teresa, Leonardo da Vinci, Thomas Jefferson, and Albert Einstein. *H. Jackson Brown, Jr.*

PART II. BE GRAMMATICAL

Tomorrow's illiterate will not be the man who cannot read; it will be the man who has not learned how to learn.

Herbert Gerjuoy

2. Another Look at Noun

2.1. Uncountable nouns

Teachers have pointed out the great number of mistakes with uncountable nouns. These are the things that have been dealt with in detail.

Uncountable nouns cannot be used with a number, they cannot be used with a or an. They cannot either be used with any other singular word, such as each, every or either. They cannot be used in the plural, or with any plural word, such as both.

The following is a list of some of the most common uncountable nouns (One should check the words in a dictionary as several of them have other meanings which can be used with a or an or in the plural):

accommodation	automation	chess
admiration	awe	clothing
advice	baggage	coal
aggression	bait	comfort (except in the meaning of consolation)
agitation	behaviour	commerce
agriculture	bewilderment	common sense
air (atmosphere)	bigamy	compassion
amazement	blackmail	conduct
ammunition	blood	confusion
anarchy	bloodshed	conscription
anger	bread	constancy
anguish	booty	cordiality
anxiety	boredom	counsel
applause	bravery	countryside
approval	business	courage
architecture	calligraphy	cowardice
arrogance	capital (money)	craftsmanship
assistance	caviare	cruelty
astonishment	editorship	cutlery
attention	chaos	

42 Education is a painful, continual, and difficult work to be done in kindness, by watching, by warning, by praise, but above all – by example. John Ruskin

damage (except in the legal sense of damages, meaning compensation)	food	humidity
debris	foresight	humility
demur	freedom	hunger
despair	freight	hysteria
dessert	fruit	ignorance
dirt	fuel	illiteracy
discomfort	fun	immorality
discouragement	furniture	imprisonment
disillusionment	gaiety	impudence
dismay	garbage	information
disorder (except in a medical sense)	generosity	initiative
dissent	give-and-take	innocence
distress	gold	insolence
drudgery	gossip (the thing, not the person)	invective (this has a plural)
earthenware	grammar (the thing, not the book)	junk (meaning trash)
education (unless qualified by an adjective)	gratitude	jealousy
effeminacy	greed	jeopardy
electricity	guidance	jewellery
elegance	gunfire	joyiality
employment	hair	jurisprudence
enchantment	handwriting	justice
encouragement	harm	knowledge
endurance	harness	lassitude
energy	happiness	laughter
enthusiasm	headway	legislation
equipment	health	leisure
espionage	heat	lethargy
evidence	help (the thing, not the person)	liberty (except in the idiom: to take liberties)
excitement	heroism	lightning
fiction (in the sense of literature)	hesitation	literacy
filth	hilarity	litter (rubbish)
fish (if dead)	homework	loot
flux	honesty	luck
fodder	hope (generally)	luggage
fog	hospitality	lumber
folly	hostility	machinery
	housework	magic
	humanity	magnificence
		mail

Do more than is expected. H. Jackson Brown, Jr.

meat (the nouns for types of meat are also uncountable: <i>beef, mutton, venison</i> etc)	propaganda	supervision
merchandise	<i>prudence</i>	suspense
<i>merriment</i>	psychology	<i>tact</i>
<i>mirth</i>	publicity	<i>tension</i>
mischief	recognition	thunder
mist	refreshment	traffic (meaning <i>vehicles</i>)
<i>modesty</i>	refuse	transport (except in the meaning <i>transports of delight</i>)
moisture	remorse	trash
money	research (this has a plural)	treatment
<i>morality</i>	resentment	trouble
music	<i>rivalry</i>	uncertainty
<i>negligence</i>	romanticism	<i>upholstery</i>
news	rubbish	<i>valour</i>
nonsense	rubble	<i>vegetation</i>
normality	sabotage	vengeance (except in the expression: <i>with a vengeance</i> , meaning <i>more than is right or proper</i>)
<i>notoriety</i>	safety	vermin
oblivion	<i>sagacity</i>	water
<i>obstinacy</i>	sarcasm	wartime
penitence	scaffolding	wealth
permanence	scenery	weather (except in the idiom: <i>to go out in all weathers</i>)
permission	sculpture (generally)	<i>wisdom</i> (except in the idiom: <i>a wealth of wisdom</i>)
perplexity	seaside	witchcraft
<i>phlegm</i>	seaweed	work (except for <i>works of art, road works, and works meaning factory</i>)
photography	servitude	worry
pity (except in the idiom: <i>what a pity</i>)	shame (except in the idiom: <i>what a shame</i>)	worth
plunder	shopping	<i>wrath</i>
poetry	<i>shrapnel</i>	writing
poultry	slavery	zeal etc.
<i>poverty</i>	snuff	
practice (except in the meaning of a doctor's practice)	<i>soap</i>	
pride (except in the idiom: <i>take a pride in something</i>)	<i>sobriety</i>	
<i>privacy</i>	sorcery	
produce	<i>spaghetti</i>	
progress	stamina	
	stationery	
	strength	
	strife	
	<i>stupidity</i>	
	sunlight	
	sunshine	

NB! Some uncountable nouns (those in italics in the list given above) can be used in the singular if they are followed by a relative clause or any other expression indicating *of the kind that*:

An education that did not include a foreign language would be incomplete.

A humility like that of Uriah Heep is detestable.

All **abstract nouns** ending in **-ness** are uncountable: happiness, cleverness, usefulness, mildness, gladness etc.

All **illnesses** are uncountable, except colds, coughs and headaches: influenza, rheumatism, polio, cancer etc.

All **sports** are uncountable: hockey, cricket, tennis, golf etc.

Most nouns ending in **-ing** are uncountable: hunting, fighting, swimming, shopping, boxing, sightseeing, quarrelling, timing, striving etc.

Some common **exceptions** are: soft furnishings, a blessing, a parting, meetings, comings and goings, babblings, murmurings, savings.

Most uncountable nouns can be used with **a good deal of**, **a great deal of**, **a fair amount of** as alternatives to **a lot of**.

He has a great deal of money.

She gave me a good deal of useful information.

There was a great deal of tension at the time.

It should be noted that when **a lot of** is used before an uncountable noun the verb following is singular. When **a lot of** is used before plural nouns the verb following is, of course, plural:

A lot of money is spent on books.

A lot of people are fond of sport.

A lot of uncountable nouns have special words (partitives) to make them singular or plural.

Here are some of the commonest:

an **act** of cowardice/courage/bravery

an **article** of clothing

a **bag** of flour

a **bar** of chocolate/ soap

a **bit/ piece** of chalk

a **blade** of grass

a **block** of wood

a **bottle** of vinegar

a **box** of chocolates

a **burst** of applause/ cheering

a **can** of cola/ oil

a **carton** of milk

a **chorus** of dissent

a **cloud/pall** of smoke (large)

an ice **cube**

an **expression/** a feeling of gratitude

a **feat** of endurance

a **fit** of anger/madness

a **flash** of lightning

a **flitch/side** of bacon (large uncut piece)

a **flood**/ volley/ stream of abuse/ invective(s)
 a **game** of soccer
 a **glass/ bottle** of water
 a **gust** of wind
 a **jar** of jam
 an **item/ piece** of news
 a **kilo/ pound** of meat
 a **loaf** of bread (complete, uncut or pre-cut by the manufacturers)
 a **lump** of coal/ sugar
 a **means** of transport
 a **method/ course** of treatment
 a **moment** of leisure/happiness
 a **packet** of biscuits/ tea
 a **pair** of trousers
 a **pane** of glass
 a **pang** of anxiety
 a **patch** of fog/mist
 a **pattern** of behaviour (generally used by psychologists)
 a **peal /clap** of thunder (overhead)
 a **peal** of laughter (rather romantic)
 a **piece** of cake / information/ advice/ furniture
 a **pint** of milk
 a **pitch** of excitement (more extreme than a state of excitement)
 a **pot** of yoghurt
 a **pot/ cup** of tea/coffee
 a **rasher** of bacon (slice)
 a **ray** of sunshine (used figuratively as well)
 a **ripple** of girlish laughter
 a **roar** of laughter

a **round** of ammunition
 a **rumble** of thunder (in the distance)
 a **shaft** of sunlight (literally)
 a **sheet** of paper
 a **slice** of bread/toast/ meat
 a **slice/ loaf** of bread
 a **source** of anxiety/ worry/pleasure
 a **specimen** of handwriting
 a **speck** of dust
 a **spell** of good weather
 a **splinter** of wood/ glass
 a **spot** of work (used in positive sentences)
 a **state** of chaos/ emergency/ lethargy/listlessness/anarchy/ tension/ apathy/ confusion/ health/ hiatus/ disorder/uncertainty/ poverty/perplexity/agitation/flux
 a **stretch** of scenery/countryside (a piece/a bit of scenery is used only of scenery in a theatre)
 a **string** of invective(s)
 a **stroke** of luck
 a **stroke** of work (only used in negative sentences)
 a **suit** of armour
 a **term** of abuse (one word only)
 a **term** of imprisonment
 a **tin** of beans
 a **token** of gratitude (a gift, as a tangible expression of it)
 a **tube** of toothpaste
 a **volley** of gunfire
 a **wave** of enthusiasm/ hysteria etc

N.B.! Many words are sometimes used as uncountable nouns and sometimes as ordinary nouns and detailed usage varies from writer to writer.

Small Quantities

an atom of energy	a posy of flowers
a breath of air	a puff of wind
a chip of wood	a puff/ wisp of smoke (small)
a crumb of bread	a scrap of paper, a scrap of food, of any solid
a drop of any liquid	a sip of water
a glimmer of light	a smut of soot
a grain of salt/sand	a speck of dirt/dust
a lock of hair	a spot of rain
a morsel of food	a touch of colour
a particle of bread	a whiff of air
a pat of butter	a wisp of straw
a pinch of salt/ snuff	

The Plural of Nouns

- The **-s** added in normal plurals, however, remain:

man	men
woman	women
foot	feet
mouse	mice
ox	oxen
child	children
goose	geese
tooth	teeth etc.
- es** is added where the plural could not otherwise be pronounced (to nouns ending in **-s, -ss, -x, -ch, -sh**).

glass	glasses
brush	brushes
branch	branches
fox	foxes
splash	splashes
bus	buses etc.
- Words ending in a consonant and **-y** change the **-y** to **-i** before adding **-es** to form the plural. Words ending in a vowel and **-y** simply add **-s** in the plural.

lady	—	ladies
boy	—	boys
valley	—	valleys
- A lot of words ending in **-f** or **-fe** change to **-ves** in the plural. A lot, how-

ever, do not change but just add -s. Words ending in -f always just add -s. Occasionally there is a choice.

Changing	Not changing	Choice
calf – calves	belief – beliefs	hoof – hoofs – hooves
half – halves	chef – chefs	turf – turfs – turves
knife – knives	chief – chiefs	wharf – wharves – wharfs
leaf – leaves	cliff – cliffs	
life – lives	cuff – cuffs	
loaf – loaves	dwarf – dwarfs	
scarf – scarves	fife – fifes	
self – selves	handkerchief – handkerchiefs	
sheaf – sheaves	proof – proofs	
shelf – shelves	reef – reefs	
thief – thieves	roof – roofs	
wife – wives	ruff – ruffs	
wolf – wolves	safe – safes	
	serf – serfs	

5. Words ending in vowel + -o generally form their plurals in -os: radio – radios, double o: zoo – zoos, abbreviations: photography/photo – photos, musical instruments: piano – pianos, proper nouns: Eskimo – Eskimos. Some nouns ending in -o can take either -es or -s, e.g., buffalo, mosquito, volcano etc.

-oes	-os
cargo cargoes	banjo banjos
echo echoes	canto cantos
hero heroes	concerto concertos
mango mangoes	curio curios
Negro Negroes	halo halos
potato potatoes	inferno infernos
tomato tomatoes	piano pianos
tornado tornadoes	solo solos
torpedo torpedoes	torso torsos
volcano volcanoes	tremolo tremolos
etc.	etc.

6. Some words do not change in the plural. They include game-birds, some wild animals and most kinds of fish: also some words ending in -s.

barracks	giraffe	partridge	species
brace (=pair)	grouse	pheasant	swine
buffalo	herring	salmon	trout
deer	means	series	etc.
gallows	mews	sheep	

7. Some words have no singular. They include:

aesthetics	economics	police	takings
annals	goings-on	politics	thanks
bellows	makings	scissors	tongs
belongings	mathematics	shears	travels
binoculars	outskirts	shorts	trousers
braces (for trousers)	pants	statistics	tweezers
cattle	pincers	suds	virtuals
dregs	pliers	surroundings	winnings

8. The majority of irregular plurals are words from foreign languages which have not been fully assimilated into English. Some of the commonest are:

from Latin

agendum – agenda
erratum – errata
datum – data

addendum – addenda
morandum – memoranda
stratum – strata
appendix – appendices
formula – formulae or formulas
person – people
(L. – persona) (L. – populus)

terminus – termini
radius – radii
index – indices (in mathematics)
indexes (lists of contents)
genus – genera

from French

bureau – bureaux
château – châteaux
Mr Messieurs (Messrs.)
Mrs Mesdames

from Hebrew

cherub – cherubim or cherubs
seraph – seraphim or seraphs

from Italian

dilettante – dilettanti
concerto – concerti (only for Italian ones: otherwise concertos)
spaghetti (uncountable noun)

from Greek

phenomenon – phenomena
criterion – criteria
analysis – analyses
crisis – crises
basis – bases
axis – axes etc.

from Arabic (owing to a misunderstanding)

djinn, genie – genii
(Arabic: singular Jinnee and plural Jinn)

2.2. Collective nouns

Collective nouns seem to be the points that even advanced learners still have difficulties with. Here is a list for reference.

You can make collective nouns a source of humour as well. They evoke wonderful imagery. That is why they have been gone into most fully.

an army of soldiers	армія солдат
an assembly of Churchmen	асамблея, збори, зібрання духовних осіб/віруючих
a bale of cotton/wood	тюк вати/в'язка дров
a band of musicians	група музикантів (що грають на однорідних інструментах)
a barrage of complaints/questions /'bærɑ:ʒ s bə'ra:ʒ/	потік скарг/запитань
a batch of bread/samples/loaves/letters/books/workmen/production	одна випічка хліба/серія прикладів (партія зразків)/одна випічка булок (паляниць)/пачка листів/пачка книг/група робітників/серійне виробництво
a bed of flowers (an area where they grow)	клумба/грядка
a bench of bishops/magistrates /'mædʒɪ'strɪt s -strɪ/ət/	єпископат/магістрат
a bevy of ladies/beautiful girls /'bevi/	(компанія, збори) зібрання жінок/красивих дівчат
a block of flats/cigarettes	багатоквартирний будинок/блок сигарет
a board of directors	рада директорів, правління
a bouquet of flowers (for carrying) /bəu'keɪ, bu: s bu:-, bu:-	букет квітів
a brood of chickens	виводок курчат
a bunch of grapes/banana /cherries, etc/ key /flowers (to put in a vase)/ of fives	гроно винограду/бананів/кетяг вишень/тощо/низка (в'язка) ключів/букетик квітів/(розм.) п'ятірна, кулак
a bundle of rags/laundry/firewood or faggots	оберемок (клунок) дрантя/білизни/в'язка (оберемок) дров, палива або оберемок хмизу, пучок лозняка (пруття), фашіна

a chain of shops/events/of	мережа магазинів/ряд подій/мережа радіо-радіо станцій
a chest of drawers	комод
a choir of singers	хор, хорова капела
a clump of trees/ bushes/ flowers (when still growing in a garden)	ізольована група дерев/кущів/квітів
a cluster of atoms/ diamonds/ domains/ error(s)/houses/inclusions/points/ spectators/stars	група атомів/розсип (розетка) діамантів/група доменів/пакет (пачка) помилок/група будівель (група будинків, будівель, що мають одиниць)/спекта-спільний двір/скупчення включень/група точок/купка глядачів/скупчення зірок
a cluster of grapes (which are still growing)	гроно винограду
a clutch of eggs	кладка яєць
a company of actors	акторська трупа
a confederation of states	конфедерація (федерація/союз) штатів
a consensus of opinion	одностайність думок
a covey of grouse	виводок/зграя куріпок
a crate of fruit	корзинка (пакувальна сітка) фруктів
a crew of sailors	екіпаж судна
a crowd of people	нагопи людей
a drove of cattle	гурт, стадо, табун, череда великої рогатої худоби
a fleet of ships/motor cars	флот, флотилія (караван суден)/парк автомобілів
a flight of aeroplanes/ steps/stairs	політ літаків/сходовий марш (сходи)
a flock of birds/sheep	зграя пташок/отара овець
a forest of trees	ліс
a gaggle of geese	табун гусей
a gang of labourers/ thieves/ robbers	бригада робітників/ватага, банда, зграя, кліка злодіїв, грабіжників, розбійників
a heap of books/magazines/ newspapers (lying about)	купа книжок/журналів/газет
a hedge of bushes	живопліт із кущів
a herd of buffaloes/ cattle/ cows/deer/moose/ raffe/elephant/ante- lopes/elk etc.	стадо, череда, гурт буйволів (бізонів)/великої рогатої худоби/корів/оленів/американських лосів/слонів/антилоп/лосів тощо

a **horde** of savages натовп дикунів
 a **host** of angels легіон янголів
 a **host** of questions/children/difficulties/sparrows безліч (сила-силенна) запитань/(натовп, юрба, сонм) купа дітей/ безліч труднощів/згряя горобців
 a **hum** of conversation гомін
 a **library** of books бібліотека
 a **litter** of cubs/pups/puppies/kittens/piglets, etc. виводок малят (звірів) шенят/тюленят/вовченят/лисенят/цуценят/кошенят/ поросят тощо
 a **medley** /of races, a **medley** /selection of tunes змішування народів, музичне попурі/ вибрані мелодії
 a **nest** of eagles гніздо орлів (виводок)
 a **nest** of tables (i.e. a group that will fit under each other neatly) блок столів
 a **news** bulletin інформаційний бюлетень, останні новини, бюлетень новин (по радіо)
 a **pack** of cards/ submarines колода (пачка, стос, купа) карт / підрозділ підводних човнів
 a **pack** of hyenas/ hounds/ rascals/wolves/ thieves згряя гієн/ згряя мисливських собак (гончаків)/ватага шахраїв (крутіїв, шалапутів)/ згряя вовків/ суцільна брехня/ ватага злодіїв
 a **panel** / **team** of experts група/команда фахівців - експертів
 a **pile** of books/magazines/newspapers (that could be carried)/ stones/trouble купа каміння/ безліч неприємностей
 a **pile** of dishes стіс (штабель) тарілок
 a **plague** of insects/ locusts/ rats /plerg/, /'læukəst s 'lou-/ нашестя комах/сарани/ пацюків
 a **range** of mountains гірське пасмо/ гірська система, гірський кряж
 a **row** of cottages/figures ряд будинків; провулок; вуличка/ ряд цифр
 a **school** of whales косяк китів
 a **set** of golf-clubs мережа гольф-клубів
 a **set** of chessmen/ china/ circumstances/ furniture/ lectures/teacups/ teeth/thieves/tools/surgical instruments/stamps шахи/фарфоровий сервіз/ збіг обставин/ гарнітур меблів/цикллекцій/ набір чашок для чаю (чайний сервіз)/ а)ряд зубів; б) вставні зуби; вставна шелепа/ згряя злодіїв/ набір хірургічних інструментів, комплект марок

52 Commit yourself to quality. H. Jackson Brown, Jr.

a **sheaf** (pl. sheaves) of wheat сніп, оберемок, в'язка пшениці
 a **shoal** of fish/ herring табун, косяк риби/оселедця
 a **stack** of chairs/ bones/papers/ wood/ a whole stack (or stacks) of work безліч стільців (велика кількість однорідних предметів, зібраних в одному місці і складених згідно певної системи)/ амер. виснажена людина, шкіра й кістки/ купа паперів/ штабель дров/ маса роботи
 a **stack** of hay стіг, скирта сіна; ожеред соломи
 a **staff** of servants штат прислуги
 a **stud** of horses стайня (коні одного господаря), кінний завод; племінна ферма
 a **suit** of clothes/ sails /sju:t/ чоловічий костюм/ комплект вітрил
 a **suite** of furniture/ rooms /swit/ меблевий гарнітур/ а) номер-люкс (у готелі); б) анфілада кімнат, апартаменти; покої
 a **swarm** of bees/gnats and all other insects /swɔ:m \$ swɔ:rm/, /næt/ рій бджіл/ комарів (москітів, мошки) та всіх комах
 a **team** of footballers/ oxen/ horses/players команда футболістів/ запряжка биків/ запряжка коней/ (група) спортивна команда гравців
 a **tribe** of natives плем'я, рід, клан корінних мешканців, абorigенів, тубільців
 a **troop** of bees/ lions/ monkeys бджолиний рій/ сім'я (згряя) левів/ згряя мавп
 a **troupe** of dancers/minstrels /minstrəl/ танцювальна трупа/ трупа співців, менестрелів
 a **tuft** of hair/grass пасмо волосся/ пучок, жмуток трави
 a **wad** of notes/cotton wool /wɒd \$ wɒd/ маса записок/ ватний тампон
hordes/droves of tourists/sightseers галасливий натовп туристів, гурт туристів/ натовп, юрба, ватага відвідувачів

PEOPLE:

at a concert — **audience** на концерті — публіка, слухачі/ глядачі
 in church — **congregation** у церкві — конгрегація, релігійне братство; паства, парафіяни, громада віруючих
 in the street — **crowd** на вулиці — натовп
 in a riot — **mob** у заколоті/ бунті/повстанні — натовп, юрба
 in a rowdy scene — **rabble** у шумній сцені — натовп, стовпище

Education costs money, but then so does ignorance. Claus Moser 53

at a football match — на футбольному матчі — глядачі
spectators

HARDER EXAMPLES:

a bevy of quails	зграя перепілок (перепелів), куріпок
a cast of hawks	тип яструбів
a covert of coots	кубло лиски, лисухи (птаха)
a down of hares	заячий пух
a fall of woodcock	виводок лісового кулика, вальдшнепа
a field of runners/ a field of clouds	велике скупчення хмар
a flight of swallows	зграя/виводок ластівок/політ
a gang of elk	стадо лосів
a kindle of kittens	молодняк кошенят (кошенята одного окоту)
a budget of papers/ news	безліч паперів/ безліч новин
a coffle of slaves /camels	гурт рабів /караван верблюдів (зв'язаних один з одним)
a crate of crockery	пакувальний ящик череп'яного (фаянсового) посуду
a group of islands	група островів
a hand of bananas/ a hand of pork	гроно бананів/ свинячий окіст
a nest of machine-guns/ a nest of giant mountains	скупчення гігантських гір
a peal of bells	набір дзвонів
a punnet of strawberries	круглий кошик полуниці
a rope of pearls	нитка перлів
a sheaf of arrows	жмут стріл
a shock of wheat	копна, копа, скирда пшениці
a skein of silk/ wood	моток шовку/ в'язка дров
a truss of hay	пучок, оберемок сіна
a leap of leopards	стрибки леопардів
a muster of peacocks	зграя павичів
a nide of pheasants	фазанячий виводок, фазаняче гніздо
a pace of asses	хода віслюків
a posse of policemen	поліцейський загін
a pride of lions	ватага (сім'я/прайд) левів
a rag of colts	дитинча деяких копитних тварин (лоша, віслючок, верблюденя)

54 Remember that how you say something is as important as what you say.
H.Jackson Brown, Jr.

Here's an irresistible collection of traditional and more-imaginative forms:

an agenda of tasks	програма роботи, план заходів, наміри
an armada of ships	армада суден
an army of ants/ of unemployed/ of insects	армія мурашок/ армія безробітних/ хмари комах (про сарану)
an army of caterpillars	навала гусені
an army of frogs	безліч/численність жаб
an audit of bookkeepers	аудиторська перевірка бухгалтерських реєстрів (перевірка бухгалтерських книжок і рахунків спеціальним уповноваженим органом або особою)
an aurora of polar bears	північне полярне сяйво
a balance of account(ants)	урахування залишку на рахунку (у банку, кредитному закладі, платіжній системі тощо)
a band of gorillas	стадо горил
a band of jays	зграя сойок
a bank of monitors	банк моніторів
a bed of clams/ of roses/ of thorns	легке життя/ тернистий шлях, неприємне складне становище
a bed of snakes	кубло змій
a belt of asteroids	пояс астероїдів
a bevy of swans	зграя лебедів
a brace of grouse/ pheasants	пара шотландських куріпок, гусей/ пара фазанів (пара <i>особл. про дичину</i>)
a brigade of soldiers	бригада, загін солдат
a brood of hens	зграя курей, вид курей
a bunch of things	пачка однорідних речей
a bury of conies	кролик; кроляча шкурка (під котик)
a cast of actors	акторський склад
a cavalcade of horsemen	кавалькада, група вершників
a chain of islands	система, група островів
a charm of finches	гомін зябликів (в'юрків)
a chattering of choughs	шебетання, гелгіт, скрекотання, джерготання клушиць (пташка)
a chorus of angels	хор янгелів
a class of students	група студентів
a cloud of gnats	хмара комарів, мошки, москітів
a cluster of grasshoppers	рій коників (амер.сарани)
a clutch of chicks	виводок курчат

Become the most positive and enthusiastic person you know. H.Jackson Brown, Jr. 55

a clutch of eggs	гніздо з яйцями
a clutter of cats	гамір/шум кішок
a colony of ants	колонія мурах
a colony of bats	колонія/ сім'я кажанів
a colony of beavers	колонія бобрів
a colony of gulls	колонія чайок
a colony of penguins	колонія пінгвінів
a colony of rats	колонія пацюків
a company of parrots	колонія, зграя папуг
a company of soldiers	рота солдат
a congress of baboons	спілкування бабуїнів
a constellation of satellites	плеяда прихильників, прибічників
a convocation of eagles	зібрання орлів
a covey of grouse	виводок, зграя шотландських куріпок
a covey of partridges	виводок, зграя сірих куріпок
a covey of pheasants	виводок, зграя фазанів
a covey of quail	виводок, зграя перепелів, перепілок
a cowardice of curs	боягузтво дворняжок / шавок
a crash of rhinoceroses	хода з гуркотом носорогів
a crowd of onlookers	натовп глядачів/спостерігачів/випадкових свідків
a cry of hounds	зграя гончаків/ гавкіт собак
a culture of bacteria	культура бактерій
a deceit of lapwings	хитрість чайок/чибісів
a division of soldiers	дивізія солдат
a draught of fish	невід риби
a dray of squirrels	гніздо білок
a drift of swine	гурт, череда, зграя свиней/ кабанів
a duel of doves	поєдинок двох голубів
an exaltation of larks	веселий спів/шебет/вихвалювання жайворонків;
a field of racehorses	високий лет жайворів у небі
a fistful of dollars	виставлені на перегін коні
a fleet of ships	жменя, пригорща грошей (доларів)
a flight of cormorants	флотилія / караван суден
a flight of goshawks	зграя великих бакланів
a flight of swallows	зграя яструб-тетерев'ятників
a flock of sheep	зграя ластівок
a flock of tourists	отара овець
a flotilla of ships	натовп / юрба / юрма туристів
	флотилія дрібних суден

a gaggle of geese	зграя, табун гусей (гелготання гусей)
a galaxy of starlets	галактика зірочок
a galaxy of stars	плеяда зірок
a gam of whales	стадо (косяк) китів
a gang of elk	зграя, гурт лосів
a gang of hoodlums	банда, ватага хуліганів
a giggle of girls	хихикання дівчат
a grove of trees	гай, лісок, дерева обабіч алеї
a heap of trash	купа сміття, купа макулатури, мотлоху
a herd of elephants	стадо, череда, гурт слонів
a hill of beans	ніщо, дрібниця (амер.)
a hive of bees	вулик бджіл, рій бджіл
a horde of gnats	зграя, рій, хмара (комахи) комарів, мошки, москитів
a host of angels	легіон янголів
a host of sparrows	безліч, сила-силенна, натовп, сонм, юрба горобців
a hover of trout	ширяння, вільний політ, зависання у повітрі форелі
a huddle of lawyers	нарада юристів, група юристів
a huddle of children	купка дітей
a huddle of cottages	декілька котеджів, що розташовані поруч
a knot of toads	група жаб
a leap of hares	стрибки зайців / покриття самиці
a leap of leopards	стрибок леопардів
a leash of foxes	три лисиці
a litter of pigs	виводок поросят
a mob of kangaroos	гурт кенгуру
a muster of peacocks	зграя павичів
a muster of storks	зграя, ключ чорногузів, лелек
a nest of mice	виводок/гніздо мишей
a nest of rabbits	виводок кроликів
a nest of vice	кубло розпусти
a nest of vipers	кубло гадюк
a network of computers	комп'ютерна мережа
a number of mathema- ticians	група/школа математиків
a nye of pheasants	виводок фазанів
an ostentation of pea- cocks	хизування павичів

a pack of hounds	зграя гончаків
a pack of rats	зграя/маса пацюків
a pack of wolves	зграя вовків
a paddling of ducks	плескання качок на воді
a pair of horses	пара коней
a party of jays	зграя сойок
a patch of flowers	клумба (квітів)
a peep of chickens	писк, цвірінкання курчат
a piteousness of doves	жалібне туркотіння голубів
a pitying of turtledoves	воркотіння/туркотання, плач горлиць
a plague of locusts	моровиця (нашесть) сарани/шикад
a platoon of police	поліцейський загін
a platoon of soldiers	взвод солдат
a plump of waterfowl	зграя водоплаваючих пташок (плескання водоплаваючих пташок)
a pod of dolphins	табунець дельфінів
a pod of seals	табунець тюленів
a pod of whales	табунець китів
a ponder of philosophers	роздуми філософів
a prickle of hedgehogs	голка їжака
a rabble of rats	навала/нашесть пацюків
a range of patterns	колекція зразків
a richness of martens	цінність куниці
a ring of keys	зв'язка ключів
a rout of wolves	зграя вовків
a school of fish	косяк риб
a set of mathematicians	група математиків
a shoal of bass	косяк окунів
a shoal of time	безліч часу
a shrewdness of apes	хитрість/дотепність/кмітливість, пустотливість/дошкульність мавп
a siege of herons	сидіння чапель
a skein of geese	зграя диких гусей у польоті
a skulk of foxes	підкрадання/затаювання лисиць
a slew of homework	безліч домашньої роботи
a slither of snakes	слід змії
a sloth of bears	неповороткість/неросторопність ведмедів; повільність/млявість/непоклапливість лівнівців

a sneak of weasels	непомітний хід/вислизування ласок (горностаїв, ласиць)
a sounder of swine	стадо кабанів
a spring of seals	сполоханий табун чайок
a spring of teal	сполоханий табун чирків
a squad of soldiers	загін солдат
a staff of employees	штат співробітників
a stand of trees	лісонасадження, лісопосадка
a streak of tigers	швидкий рух тигрів/стрімкість тигрів
a string of ponies	поні одного власника
a stud of mares	стайня кобил
a swarm of bees	рій бджіл
a swarm of rats	сила-силенна пацюків
a team of athletes	команда спортсменів/ легкоатлетів
a team of ducks	виводок качок
a team of horses	запряжка коней
a tiding of magpies	тріскотня сорок
a tribe of goats	триба /плем'я кіз
a tribe of monkeys	плем'я/загін мавп
a troop of kangaroos	черета/стадо кенгуру
a troupe of performers	артистична трупа
a tumult of tubas	галас, шум туб (музичний інструмент)
a volery of birds	пташник, вольєр пташок
a walk of snipe	маршрут бекасів, пташник бекасів
a watch of nightingales	солов'їний дозор; нічний дозор солов'їв
a wealth of information	безліч інформації; невичерпність інформації
a wedge of geese	клин гусей
a wedge of swans	лебединий ключ
a whistle of modems	шипіння модемів
a wisdom of grandparents	мудрість предків/батьків
a whoop of gorillas	крик горил

POINTS TO REMEMBER ABOUT ADJECTIVES AND ADVERBS

Order of Adjectives

When there are two or more fact adjectives, they normally go in the following order:

FACT ADJECTIVES									NOUN
opinion	size	age	shape	colour	origin	material	used for/ be about		
It's a	wonderful	small	old	rectan- gular	brown	French	wooden	dinner	table.

Formation of Adverbs from Adjectives

Adjectives and Adverbs which have the same Form

best, better, big, cold, daily, dead, deep, direct, dirty, early, easy, extra, far, fast, free, further, hard, high, hourly, inside, kindly, last, late, long, low, monthly, past, right, straight, sure, thick, tight, weekly, well, wide, wrong, yearly, etc.

Peter was our **last** visitor. He came in **last**.

Adjectives and Adverbs which have the same Form

these adjectives can be found with -ly ending without a difference in meaning, but they are more formal:

cheap, clean, clear, close, dear, fine, loud, quick, quiet, slow, thin, etc.

Run **slow!** (informal) also Run **slowly!** (formal)

Read **loud!** (informal) also Read **loudly!** (formal)

Adverbs with two forms and differences in meaning

deep = a long way down deeply = greatly	full = exactly, very fully = completely	late = not early lately = recently	sure = certainly surely = without doubt
direct = by the shortest route directly = immediately	hard = intently; with effort hardly = scarcely; almost not (can be used with any/anyone/anything/anywhere/ever)	near = close nearly = almost	wide = fully; off target widely = to a large extent
easy = gently and slowly easily = without difficulty	high = at/ to a high level highly = very much	pretty = fairly pretily = in a pretty way	wrong = incorrectly (goes after verbs but wrongly is also possible)
free = without cost freely = willingly	last = after all others lastly = finally	short = suddenly; off target shortly = soon	wrongly = incorrectly; unjustly (usually goes before verbs or past participles)

(to be continued)

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Live your life so that your epitaph could read, "No regrets." *H.Jackson Brown, Jr.* 63

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